



MINUTES OF RECREATION AND PARK COMMISSION MEETING OF OCTOBER 13, 2005

2226 Santa Clara Avenue
Alameda, CA 94501
(510) 747-7529

DATE: Thursday, October 13, 2005
TIME: 7:00 p.m.
PLACE: City Hall, 2263 Santa Clara Ave., Third Floor, Room 360
Alameda, CA 94501

1. ROLL CALL

Present: Chair Jay Ingram, Vice Chair Jo Kahuanui, and Commissioners Christine Johnson (late), Terri Ogden, and Bruce Reeves

Staff: Dale Lillard, Acting Director (AD)
Jackie Krause, Senior Services Manager (SSM)

Absent: Commissioner Georg Oliver

2. APPROVAL OF MINUTES

Approve Minutes of September 15, 2005 Recreation and Park Commission Meeting.
Minutes will be provided for approval at the October 2005 Commission Meeting.

3. ORAL COMMUNICATIONS, AGENDA

(Any person may address the Commission in regard to any matter over which the Commission has jurisdiction or of which it may take cognizance that is not on the agenda.)

4. WRITTEN COMMUNICATIONS

- Letter from Elizabeth Chavez recommending naming the ball field at Leydecker Park in honor of Win Currier.
- Letter from Betty Finger recommending naming the ball field at Leydecker Park in honor of Win Currier.

5. NEW BUSINESS

A. Consideration of Request to Name the Athletic Field at Leydecker Park in Honor of Win Currier - *(Discussion/Action Item)*

AD Lillard provided information to the Commission regarding Win Currier's history with the Recreation and Park Department and Alameda. The request falls within the Naming or

Renaming of Facilities guidelines. The Recreation and Park Department is receiving donations for the sign. The approximate cost for a sign would be \$1,500. It is recommended that the formal unveiling of the sign be done on the first night of the Softball Program in March 2006.

M/S/C REEVES/JOKAHUANUI (approved)

“That the ball field at Leydecker Park be named in honor of Win Currier.”

Approved (4): Ingram, Kahuanui, Ogden, Reeves
Absent (2): Johnson (late), Oliver

Chair Ingram recommended that the sign be made of wood like the sign in front of the ARPD Administration Office. AD Lillard stated that if a wood sign is purchased there will be an approximate increase in price of 25 percent. Due to the difficulty in finding a vendor to make the wood signs, metal signs are being installed as wood signs need to be replaced. Another difficulty is that after approximately five to six years there is a problem with the wood warping.

Commissioner Ogden asked how many of the new signs (metal) have been installed. AD Lillard stated two, the Chavez Ball Field sign at Washington Park and the sign at the Atlantic and Main St. Field.

Ms. Chavez stated that the reason a metal sign was installed at the Chavez Field was that they were no longer going to make the wood signs. AD Lillard stated that is correct. Staff can try and find a supplier again.

Commissioner Reeves asked what the concrete and brass signs cost, like what is at the Meyers House and Garden site. AD Lillard stated that the cost would be substantially more than the wood signs.

Chair Ingram stated that the real wood signs are very classy and you do not see the wood signs in other cities that are that nice. He feels that it would be nice to continue the wood signs and then if signs need to be replaced in 10 years then the issue can be revisited.

Ms. Chavez stated that she will pay to have a wood sign at the Chavez Field. AD Lillard stated if staff can find a vendor to make the same type of wood sign which is currently in the parks; staff will order a wood sign for the field.

Ms. Chavez stated that if ARPD staff is able to get a wood sign have staff call her and she will write a check to pay for it.

**B. Discussion Regarding Installation of Agility Equipment in the Dog Park –
(Discussion/Action Item)**

AD Lillard stated that the Recreation and Park Department received a donation of \$500 for

dog agility equipment for the Washington Park Dog Park. If dog agility equipment is purchased and put in the Dog Park the equipment will walk away. If the equipment is permanently secured then there will be some liability issues.

Staff can do research on other cities to see what they do (e.g., if there are specific designated areas, etc.). ARPD would not be able to do special times for using the equipment because it would entail putting the equipment out and taking the equipment in which will incur staff costs.

Commissioner Ogden asked what the cost would be to install the equipment. AD Lillard stated it is not known at this time. The questions are:

- Does the Commission even want dog agility equipment at the site?
- If temporary equipment is put out at the Dog Park, how will we put it up and take it down?
- Or, do we want to put in equipment and anchor/secure it down? But, once the equipment is secured then that whole area is dedicated to that particular use. Commissioner Kahuanui mentioned that the area then becomes a liability if someone does not see the equipment and trips or falls.

Commissioner Reeves suggested talking to the City Attorney's Office regarding the liability issue.

Commissioner Johnson stated there is a Dog Park in the Hayward area that has agility equipment for both the small and big dogs. AD Lillard asked if the equipment was anchored/secured. Ms. Johnson stated that it is secured but no one really uses it. Personally she does not feel that installing agility equipment is a good idea.

Commissioner Reeves suggested contacting the donor to see if there is something else besides agility equipment that she would like to see the donation go to.

AD Lillard stated staff will research the issue.

Commissioner Johnson suggested that there are people who teach dog agility classes and maybe staff can find someone who would do that at the Dog Park.

C. Discussion of Departmental Reorganization – (*Discussion Item*)

AD Lillard provided the Commissioner with an updated Organizational Chart for the Recreation and Park Department. Since Fred Framsted, Recreation Supervisor, retired some duties were reassigned to different staff. This chart will let the Commission know who is responsible for which program.

6. UNFINISHED BUSINESS

A. Revisions to Long-Term Park Use Policy – (*Discussion Item*)

AD Lillard and SSM Krause provided the Commission with the latest draft of the Long-Term Park Use Policy.

Commission discussed revisions to the policy.

AD Lillard stated that changes will be brought back to the Commission at the November 2005 meeting for final approval. Once approved the policy will go to the City Attorney's Office for approval then be forwarded to City Council at a January 2006 Council Meeting.

7. REPORTS FROM RECREATION COMMISSION AND RECREATION AND PARK DIRECTOR

A. Park Division

Fields - ARPD staff and representatives from the soccer group are working on developing a long-range field maintenance plan.

Washington Park Dog Park – Bids will go out on dog park drainage system on October 15, 2005. Mid-November is the deadline for submitting bids. It is anticipated that this project will be completed by the end of December 2005.

Washington Park Recreation Building – It is anticipated that there will be a design by January 2006. Contract awarded in February or March 2006. Staff is hoping that the new building will be on line for summer 2006.

Krusi Park Recreation Building – If the construction of the modular building at Washington Park goes well, staff will be looking at constructing the same type of building at Krusi Park. The old recreation building would be demolished and a new modular building will be built. Anticipated timeline is 2007.

B. Recreation Division

2005 Halloween Party – Party will be held on Saturday, October 29, 2005, at the DeWitt O' Club, from 11:30 a.m. to 2:30 p.m.

C. Mastick Senior Center

Flu Shot Clinic – Clinic will be held on Monday, October 31, 2005, at the Mastick Senior Center Social Hall from 8:30 a.m. to 11:30 a.m.

Alameda Community Foundation donated \$5,500 for a new copy machine at the Senior Center.

D. Other Reports and Announcements

- **Status Report on Transportation Master Plan Committee (Commissioner Johnson)**

Commissioner Johnson stated that the Committee is looking at maps to bypass truck routes. There is a list of City concerns that the Committee is addressing which has to do with development of the street classifications.

8. STATUS REPORT ON ONGOING PROJECTS

See 7. A. Park Division.

9. ORAL COMMUNICATIONS, GENERAL

AD Lillard stated that the Friends of the Parks "ARPD is the Place to Be Fundraiser" went very well. There were 40+ guests who registered at the door. Patrick Russi, Recreation Supervisor, Trini Blumkin, Sports Coordinator, and Marcia Tsang, Facilities Coordinator, did an outstanding job of preparing for the event and soliciting prizes. It is anticipated that the event will generate \$2,000 once the bills are all paid. If the event is held again next year, additional help from the Friends of the Parks will be needed.

Chair Ingram mentioned scheduling a Joint Recreation and Park Commission and City Council Meeting. AD Lillard stated that the City Clerk is checking on dates in November.

Chair Ingram stated that one of the items to discuss at the Joint Meeting would be developing a Park Master Plan. Mayor Johnson is very interested in having a Park Master Plan developed.

10. ITEMS FOR NEXT AGENDA

- Election of Recreation and Park Commission Officers

11. SET DAY FOR NEXT MEETING Thursday, November 10, 2005.

12. ADJOURNMENT 8:10 p.m.